

LEVEL IV - COMMAND AND STAFF **SENIOR TRAINING PROGRAM**

Reference: Chapter 6, CAP Regulation 50-17

1. This level of training is designed to prepare senior members who desire to become high-level leaders in Civil Air Patrol.
2. **DUTY POSITION:** To complete this level of training a member must hold a command or staff position for two (2) years . This is from the time the individual is assigned a duty position in Level II (Specialty Training).
3. **MASTER SPECIALTY RATING:** After attaining a master specialty rating in a specialty track, this results in the award of the **Silver Star** for leadership. The Silver Star is attached to the Leadership Award Ribbon. The Master Rating must be completed to the unit commanders satisfaction and then it should be posted to the individuals CAP Form 45b. The Silver Star can be obtained through the CAP bookstore. For information on updating the Senior Training Report with the Master Rating, Chapter 2, CAP Regulation 50-17.
4. **REGION STAFF COLLEGE:** The Region Staff College is the formal in-residence course required for completion of Level IV. The purpose is to help prepare selected Civil Air Patrol officers to better execute the duties and responsibilities associated with Civil Air Patrol command and staff positions at squadron level or above. The college provides training in communications, leadership, and management. Check the web pages for scheduling or with the unit commander or senior program officer for application procedures, and location.
5. **SQUADRON OFFICERS SCHOOL:** The squadron Officers School is the equivalent to the Region Staff College. This correspondence program is designed for the individual who is unable to attend the Region Staff College. Application procedures are contained in the Extension Course Institute (ECI) handbook, see the Senior Program Officer for detailed information on this subject.
6. **SERVE AS A STAFF MEMBER AT:** A National, Region or Wing conference.

OR

Prepare and present: A Squadron Leadership School (Instructor).

OR

Prepare and present: A Corporate Learning course (Instructor).
7. Prepare and present a Civil Air Patrol presentation to a **NON-CIVIL AIR PATROL group.**

OR

Prepare an Aerospace Manuscript for publication.
8. **PAUL E. GARBER AWARD:** After completing all the requirements in Level IV entitles the Civil Air Patrol officer to receive the Garber Award. The next thing to be done, is complete a

CAP Form 24 (Application for Senior Program Awards), **item 10**, of the CAP Form 24 will be as per instructions in paragraph 4, on the reverse side of to form (**be sure to attach supporting documents**). It will then be sent to Illinois Wing/ETS for approval by the Wing Commander. The Wing will forward to National Headquarters/ETS for processing. When approved , the certificate will be sent to the Wing Commander for presentation . A copy should be made for the suspense action file. After receiving the certificate, make a copy for the individual's master record CAP From 45 and post to CAP Form 45b.

9. **PROMOTION TO LIEUTENANT COLONEL:** Completion of Level IV and receipt of the Paul E. Garber Award with four (4) years time-in-grade as a Major, satisfies the training requirements for duty performance to Lieutenant Colonel (Reference: CAP Regulation 35-5).

10. Always check the reference directive for detailed information on Level IV.